

**CARROLL COUNTY PUBLIC SCHOOLS
REDISTRICTING AND SCHOOL CLOSURE COMMITTEE**

Meeting Number 10

Thursday, July 26, 2018, 5:30 – 8:30 p.m.

Westminster East Middle School
121 Longwell Ave., Westminster, MD 21157

Agenda

- | | | | |
|------|---|----------------------------|------------------|
| I. | Tour of the School | | 5:30-6:00 |
| II. | Call to Order and Approval of Minutes (July 12) | <i>David Lever</i> | 6:00-6:05 |
| III. | Report: Letter to President of Board of Education | <i>David Lever</i> | 6:05-6:15 |
| IV. | Discussion Items: | <i>All</i> | 6:15-8:00 |
| | 1. Option III.F: East Middle School | | |
| | 2. Prioritization of Options: Evaluation by teams | | |
| | Break for dinner | | |
| | 3. Additional information needed for evaluation of Options | | |
| V. | Action Items: | | |
| | TBD, based on discussion | | 8:00-8:25 |
| VI. | Next Meeting: | <i>David Lever</i> | 8:25-8:30 |
| | Time, Location: | <i>RSCC Meeting No. 11</i> | |
| | <i>Tentative Location: West Middle School, August 9, 5:30-8:30 pm</i> | | |
| | Critical Items | | |
| VII. | Adjournment | <i>David Lever</i> | 8:30 |

**CARROLL COUNTY PUBLIC SCHOOLS
REDISTRICTING AND SCHOOL CLOSURE COMMITTEE
Meeting No. 9, July 12, 2018**

AGENDA ITEM IV.1

RANGE OF OPTIONS: FOR DISCUSSION

Revised: July 26, 2018

SUMMARY OF OPTIONS (revised)

- I. Accept existing facility configuration, with improvement of individual programmatic spaces**
(special programs, G&T, etc.)
- II. Close one school** (likely elementary)
- III. East Middle School: Options**
 - A. Retain Existing School Facility with Improvements
 - B. Large Middle School: Close William Winchester ES, redistrict students; close East MS and redistrict students to West MS (6th grade in former Wm. Winchester ES)
 - C. 8th Grade to High School: Close East MS; redistrict 6th and 7th grades to West MS, redistrict 8th Grade to Westminster HS and Winters Mill HS.
 - D. Winters Mill as Middle School: Close Winters Mill HS; close East MS and relocate students to former Winters Mill HS.
 - E. K-8 Facility
 - F. Also considered: Consolidate East MS 7th and 8th graders to West MS, redistrict 6th graders to two reconfigured 3-6 schools, and redistrict K-2 students to other elementary schools**
- IV. Comprehensive redistricting**
 - A. Without School Closure
 - B. With School Closure
- V. Other?**

III. WESTMINSTER EAST MIDDLE SCHOOL: OPTIONS

III.F. *Also considered: Consolidation combined with new intermediate schools*

- Close East Middle and relocate the 7th and 8th grade students into West Middle School
- Convert Sandymount and William Winchester Elementary Schools into grade 3-6 (intermediate) schools, and redistrict the East Middle 6th graders to these schools
- Redistrict the K-2 students from Sandymount and William Winchester Elementary Schools to other elementary schools.

Purpose: To improve the long-term operational and budgetary efficiency of the school system by closing East Middle School, and to better use available capacity at elementary schools.

Pros

- Potential gain in long-term efficiency of school system (reduction of square footage and SRC, removal of inefficient older facilities in favor of efficient new facility)
- Gain in overall condition of school facilities (FCI) as older facilities are replaced with a new facility or facilities
- Avoidance of expensive capital projects for East MS
- Better utilization of existing capacity in West Middle School and several elementary schools
- Separates 6th graders from kindergarten students

Cons

- If 6th graders at the new 3-6 schools are considered middle school students, then they need to receive the same instructional offerings as 6th graders in typical 6-8 schools. This will require unique staffing and facility accommodations.
- Establishes unique middle school grade configuration at West Middle School
- Establishes unique elementary school grade configurations at Sandymount and William Winchester, with no aligned primary school on same campus or nearby (unlike Parr's Ridge/Mt. Airy Elementary Schools)
- Complex feeder patterns: some rising 3rd grade students from the receiving K-5 schools will attend their home schools, others will attend the new 3-6 schools at Sandymount and William Winchester.
- Removes youngest children from community schools (Sandymount and William Winchester)
- 6th graders who currently attend East MS from distant schools like Ebb Valley may have long ride times to Sandymount

Implementation

- Establish a committee to consider all issues related to moving East MS 7th and 8th grade students to West MS, establishing two grade 3-6 schools, and redistricting K-2 students from two elementary schools to other schools. Committee should include:
 - ESM, WMS, Sandymount, and William Winchester principals, or their representatives, and principals from likely receiving elementary schools
 - Heads of educational divisions
 - Heads of school PTAs
 - Community representatives
 - School Resource Officers
 - CCPS staff: facilities, transportation, food services, health, communications, security.
- Develop a consolidation and redistricting plan: timeframe, officer responsible, resources needed, renovations needed, costs
- Suggested timeframe:
 - Committee formed, begins work: September 2018 to Summer 2019
 - Present recommended closure of EMS and redistricting of students to Board: November 2019
 - Board decision: By December 2019
 - COMAR process: Spring 2020
 - IAC and BPW approval to close EMS and repurpose WMHS: Spring/Summer 2020
 - Closure of EMS school and redistricting of students: September 2020

Budgetary Implications: Costs can be identified to move EMS 7th and 8th grade students to WMS; costs to redistrict EMS 6th grade students to two elementary schools, reconfigure these schools as grades 3-6, and redistrict K-2 students to other elementary schools are unknown pending decision on reassignments. Cost for renovations to any of the subject schools, if needed, are unknown pending analysis of existing spaces and configuration in relation to the educational programs.

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**CARROLL COUNTY PUBLIC SCHOOLS
REDISTRICTING AND SCHOOL CLOSURE COMMITTEE
Meeting No. 10, July 26, 2018**

AGENDA ITEM IV.2a: PLANNING GOALS, PARAMETERS, AND OBJECTIVES

BOARD OF EDUCATION GOALS

1. Consistency w/ sound educational practice
2. Considers the impact of facilities on educational programs
3. Operates within budget requirements
4. Aligns with County Government long-term strategic plan

BOARD OF EDUCATION SPECIFIC PARAMETERS

- a) Ensure that school start/end times remain within existing range for all levels;
- b) Make sure that school buses will not have ride times that exceed the longest existing ride time at each level (elementary, middle, and high);
- c) Improve or maintain the overall Facility Condition Index (FCI);
- d) Maintain the integrity of CCPS academic programs;
- e) Preserve the availability of regional special programs for students;
- f) Fulfill all COMAR requirements for any recommended school closure;
- g) Adhere to the following aggregate and level facility utilizations;
 - (1) System-wide - 87%-95%
 - (2) Elementary and Middle - 87% - 95%
 - (3) High - 80% - 95%
- h) Reject from consideration closure of any isolated schools that serve as a community hub. For example, those schools without another school (elementary, middle or high) within a 5.0-mile radius; and
- i) Present for the Board's consideration multiple options that may include both major or minor variations. All options shall include a comprehensive cost-benefit analysis.

BOARD OF EDUCATION CONSIDERATIONS – RSCC to include in their discussions and outcomes the following:

- j) The impact of the recommendations on the current overall system average ride time;
- k) The Board understands that comprehensive redistricting in a vacuum does not provide any real operational efficiencies. Therefore, comprehensive redistricting should only be undertaken if in conjunction a comprehensive solution that includes school closure, grade reconfiguration, or any other options that reduces operational cost by increasing efficiencies;
- l) Identify students who were redistricted by the first school closures and would be affected by any recommended redistricting

WEIGHTINGS

- 1 – Small effect
- 2 – Moderate effect
- 3 – Significant effect

TRINARY EVALUATION

Positive impact: Positive number (1, 2, or 3)

No impact: Zero (0)

Negative impact: Negative number (-1, -2, -3)

PLANNING OBJECTIVES

	Board Goal	Board Parameter/ Consideration	RSCC Weighting	Evaluator(s)
Functional setting for educational programs (systemwide)	1, 2	d, e, g	3	Margaret, Rosemary
Condition of school buildings (systemwide)	1, 2	c	3	Ray (Bill), Vaughn
Operating expenses (systemwide)	3	k	3	Erin, Sean
Existing communities	4	h	2	Christina, Steve
Feeder patterns	1	a, b, l	1	Bob, Rita
Economic development	4	—	1	Denise, Jon
Ride times	NA	a, b, j, l	2	Mike (Anita)

CARROLL COUNTY PUBLIC SCHOOLS
REDISTRICTING AND SCHOOL CLOSURE COMMITTEE
AGENDA ITEM IV.2b
PLANNING OPTIONS AND OBJECTIVES: EVALUATION MATRIX
DRAFT: July 26, 2018

OBJECTIVES	1	Small
WEIGHTINGS:	2	Moderate
	3	Significant

TRINARY	1, 2, or 3	Positive impact
EVALUATION OF	0	No impact
PLANNING OPTIONS:	-1, -2, or -3	Negative impact

FACTORS TO	No Impact	0
CONSIDER:	Low Impact	•
	Medium Impact	•
	Large Impact	•

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ENTRIES BY:

ENTRIES BY:		PLANNING OBJECTIVES								SUBCOMMITTEE FACTORS		FACTORS TO CONSIDER													
												ADDITIONAL FACTORS TO CONSIDER													
												IMPACTS ON SCHOOLS					TRANS- PORT'N IMPACTS		FINANCIAL IMPACTS		OTHER IMPACTS				
WEIGHTINGS:		3	3	3	2	1	1	2																	
PLANNING OPTION		Functional setting for educational programs (systemwide)	Condition of school buildings (system wide)	Operating expenses (system wide)	Existing Communities	Feeder patterns	Economic development	Ride times	TOTAL	Difficulty of redistricting	Facility condition (countywide)	Facility condition (individual school)	Schools w/ special programs	Cost efficiency (operational)	Impact on educational programs (countywide school)	Capital expenditure (individual programs)	Parking/traffic safety concerns (individual)	Concentration of minority, renovations, etc.	Travel time/distance for students	Transportation costs	Repayment of outstanding state bond debt	Operational expenses (other than transportation)	Other?	Other?	Other?
I.	Accept existing facility configuration, with improvement of individual programmatic spaces (special programs, G&T, CTE, etc.)																								
II.	Close one school (likely elementary)																								
III.	East Middle School: Options																								
A.	Retain Existing School Facility with Improvements																								
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D.	Winters Mill as Middle School: Close Winters Mill HS; close East MS and relocate students to former Winters Mill HS; redistrict WMHS students to other high schools																								
E.	K-8 Facility																								
F.	Consolidated 7th/8th with K-3 Schools: Close East MS, reassign 7th & 8th grades to West MS, redistrict 6th grade to Sandymount & Wm. Winchester as 3-6 schools, redistrict K-2 to other elementary schools																								
IV.	Comprehensive redistricting																								
A.	Without School Closure																								
B.	With School Closure (likely elementary)																								
V.	Other?																								

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AGENDA ITEM IV.2b
PLANNING OPTIONS AND OBJECTIVES: EVALUATION MATRIX
DRAFT: July 26, 2018

OBJECTIVES	1	Small
WEIGHTINGS:	2	Moderate
	3	Significant

TRINARY EVALUATION OF PLANNING OPTIONS:	1, 2, or 3	Positive impact
	0	No impact
	-1, -2, or -3	Negative impact

FACTORS TO CONSIDER:	No Impact	0
	Low Impact	•
	Medium Impact	•
	Large Impact	•

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ENTRIES BY:

ENTRIES BY:		PLANNING OBJECTIVES								SUBCOMMITTEE FACTORS		FACTORS TO CONSIDER													
												IMPACTS ON SCHOOLS				TRANS-PORT'N IMPACTS		FINANCIAL IMPACTS		OTHER IMPACTS					
		WEIGHTINGS:		3	3	3	2	1	1	2															
PLANNING OPTION		Functional setting for educational programs (systemwide)	Condition of school buildings (system wide)	Operating expenses (system wide)	Existing Communities	Feeder patterns	Economic development	Ride times	TOTAL	Difficulty of redistricting	Facility condition (countywide)	Facility condition (individual school)	Schools w/ special programs	Cost efficiency (operational)	Impact on educational programs (countywide school)	Capital expenditure (individual programs)	Parking/traffic safety concerns (individual)	Concentration of minority, renovations, etc. (long term)	Travel time/distance for students	Transportation costs	Repayment of outstanding state bond debt	Operational expenses (other than transportation)	Other?	Other?	Other?
I.	Accept existing facility configuration, with improvement of individual programmatic spaces (special programs, G&T, CTE, etc.)	3		0	0	2	0																		
II.	Close one school (likely elementary)	?		-2		-2	-1																		
III.	East Middle School: Options																								
A.	Retain Existing School Facility with Improvements	-3		0	0	0	0																		
B.	Large Middle School: Close William Winchester ES, redistrict students; close East MS and relocate students to West MS (6 th grade in former Wm. Winchester ES)	-3		-2		-2	-3																		
C.	8 th Grade to High School: Close East MS; redistrict 6 th and 7 th grades to West MS, redistrict 8 th Grade to Westminster HS and Winters Mill HS.	-3		-2		-2	-2																		
D.	Winters Mill as Middle School: Close Winters Mill HS; close East MS and relocate students to former Winters Mill HS; redistrict WMHS students to other high schools	-3		-3		-2	-3																		
E.	K-8 Facility	3		1		1	-1																		
F.	Consolidated 7th/8th with K-3 Schools: Close East MS, reassign 7th & 8th grades to West MS, redistrict 6th grade to Sandymount & Wm. Winchester as 3-6 schools, redistrict K-2 to other elementary schools	-3		-2		-2	-3																		
IV.	Comprehensive redistricting																								
A.	Without School Closure	3		0		0	0																		
B.	With School Closure (likely elementary)	3		-2		-1	0																		
V.	Other?																								

FACTORS TO CONSIDER:	No Impact	○	EXAMPLE
	Low Impact	◦	
	Medium Impact	◐	
	Large Impact	●	

	PLANNING OBJECTIVES								FACTORS TO CONSIDER				
									SUBCOMMITTEE FACTORS	ADDITIONAL FACTORS TO CONSIDER			
										IMPACTS ON SCHOOLS	TRANS- PORT'N IMPACTS	FINANCIAL IMPACTS	OTHER IMPACTS
WEIGHTINGS:	3	3	3	2	1	1	2						

[illegible]

